



Downtown Victoria Business Association
200-764 Yates Street
Victoria, BC
V8W 1L4
250-386-2238
info@downtownvictoria.ca

BROKEN WINDOWS FUND APPLICATION FORM

This program is a collaboration with the City of Victoria; the intent is to expedite repairs to businesses' windows, doors, and locks. We will provide 50% of costs to a one-time maximum of \$1000. Funding is available on a first-come, first-served basis to all Victoria businesses who experience these forms of vandalism or break-in until December 31, 2025 or all the funds have been utilized.

Name of Business: _____

Physical Address (including postal code): _____

Name to appear on cheque (if different than above): _____

Mailing Address (if different than above): _____

Preferred means of contact: _____

Date and Time of vandalism: _____

Victoria Police Department File Number: _____

Has, or will, your insurance provide coverage for this expense: yes no

If yes, how much of this expense will you recover through your insurer? _____

If no, please explain why it will not be covered: _____

Please submit proof of insurance deductible amount and receipts for completed repair work.

Privacy Agreement: *The DVBA is providing this service under agreement with the City. This program is subject to the requirements of FOIPPA. We will not disclose your information to any third party and will act to keep it secure, however, we will share it with authorized City Staff as needed and requested.*

Signature of Applicant: _____ **Date:** _____

Approved by: _____ **Date:** _____

DVBA Executive Director